



Volunteer Position Description

Shelter Team: Shelter Supplies Support: Sustaining workflow with replenishing containers, cart supplies, and cabinets.

Overview: Help the Kitties by replenishing the resources needed daily

Time Commitment: Flexible Volunteer Times, 1-2 hours at a time. Several volunteer(s) needed to complete this task each day of the week. Preferably once between 9 – 11 am and once between 6-8 pm.

Why is this important? The cleaning and medical team have many responsibilities and having assistance with this is extremely necessary. The months of April – December are generally the busiest and help during the slightly slower season is much appreciated. Disease control and cleanliness is a high priority. SbZ Volunteers work hard to keep the kitties as healthy as possible.

What are the containers used for? Many different containers are used for daily storage of supplies needed such as kitty food, water, disinfectant spray bottles, basic supply cart and cabinet needs.

Location	On-site at Leslie Shelter Location, 106 S Main Street, Leslie, MI.
Purpose of the Position	Shelter in-person replenishing of daily use supplies that include: food, water, clean litter, and other supplies kept on carts and supply cabinets.
Basics of Shelter Supply Replenishment Tasks	Volunteer(s) would need to follow sanitizing protocols that are posted. This includes, but is not limited to: refilling water jugs with water, refilling the containers with kitty dry food, replenishing items on the work carts, filling the clean litter tubs with pellets, and filling other cart or cabinet supplies.
Level of Difficulty 1=easy/5=demanding (physical, mental, emotional)	Physical difficulty is rated level 2. May involve getting wet at the sink while filling water jugs. The pellet bags are about 40 lbs and the tubs can be filled one scoop at a time, if needed. Kitty food bag sized vary. Mental difficulty is rated level 2. Shelter animals sometimes have medical issues and you may see them. Emotional difficulty is rated level 2; requires ability to sometimes cope with an emotionally-charged environment with animals who are homeless, abandoned and/or abused; requires reacting calmly.
Orientation/Training	Training is to be held on site at the Shelter location.
Learning Opportunities	Develop and strengthen kitty supply protocols and management. Learn about next steps in assisting the Shelter in other supply protocols. Leadership, problem solving, communication, time management, & flexibility.



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Contact Info	<p>Please contact: Volunteer@savedbyzade.com if you are interested in learning more.</p> <p>A current Volunteer Agreement must be in place. From time to time, the Agreement is reviewed, updated, and needs to be re-signed.</p>
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