



Volunteer Position Description

Shelter Team: Non-kennel cleaning. Sprucer-Upper: Displays and plants

Overview: Help the Leslie Saved by Zade Shelter with tasks to keep us spruced up in the front area!

Time Commitment: Flexible Volunteer Times, 1-2 hours at a time. There should be 3-4 days between these shifts. Once or twice consistently every week would work well. Can be split between a team.

Why is this important? Keeping the entry area clean and spruced will show off our business front to passersby and allow for educational classes to be held in the space.

Location	Saved by Zade Shelter, 106 S Main Street, Leslie, MI 49251
Purpose of the Position	Shelter physical support, team Leslie.
Tasks	<p>Includes, but not limited to these tasks on the main floor:</p> <p>Retail Front Window Space: Clean and remove dirt, clutter, etc, from passerby's (street) view. Spruce up the photo area to help keep in neat.</p> <p>Plants: Inspect plants for parasites (bugs), water sufficiently (based on seasons/sunlight, need etc.), Broom sweep (without aggressively flinging dust, dirt, & many other contaminants into the air).</p> <p>Dust display areas, front window space, plants, and products. Wash windows (every couple of weeks, and as needed).</p>
Level of Difficulty 1=easy/5=demanding (physical, mental, emotional)	<p>Physical difficulty is rated level 2; involves routine lifting, bending, walking, potentially navigating stairs, moving product around, etc. Involves being physically close to animal kennels.</p> <p>Mental difficulty is rated level 1; requires training in cleaning protocols and procedures with the expectation that they'll be followed; involves working with little supervision and problem solving as needed.</p> <p>Emotional difficulty is rated level 1; requires ability to sometimes cope with an emotionally-charged environment with animals who are homeless, abandoned and/or abused; requires reacting calmly.</p>
Orientation/Training	Volunteers learn many skills hands on. Leslie Team Volunteers help guide the training.
Learning Opportunities	<p>Develop and strengthen the Leslie Shelter Team.</p> <p>Learn about next steps in Leslie Shelter Team needs.</p> <p>Leadership, problem solving, communication, time management, flexibility.</p>
Contact Info	<p>Please contact: Volunteer@savedbyzade.com if you are interested in learning more.</p> <p>A current Volunteer Agreement must be in place. From time to time, the Agreement is reviewed, updated, and needs to be re-signed.</p>